TOWN OF HAYSI
DONATION REQUEST FORM

Instruction: Please read our Policy and Procedure document before completing this Donation Request Form. All sections must be filled out completely in order to process.

Name of Organization: _____

Federal Tax ID #: _____

Mailing Address: _____
_____
_____

Phone #_____

Contact Person: _____

Have you previously requested a donation from the Town? ___ Yes or ____ No

If this is a one-time event, what is the event date? _____

Tell us how your organization plans on spending the funds. (Please attach invoices or quotes if available)
_____
_____
_____
_____
_____

Tell us what other efforts your organization has made to raise money for your event:_____
_____
_____
_____
_____

Donation Request Amount $_____

Number of people served by event/program_____